

June Board Meeting Minutes

June 11, 2026

Meeting Type	Board Meeting Minutes
Date	June 11, 2026
Time	4:00 p.m. - 4:45 p.m.
Facilitator	Cassia Peeler
Board Members Present	In Person: Cassia Peeler, Anne Spencer, Rebecca Turpin, Matthew Jordan Virtual: Dr. Tom Sorensen, Dr. Matthew Davies
Parliamentary Procedure	A quorum was present. The meeting proceeded according to standard parliamentary procedure, including motions, seconds, discussion as applicable, and recorded votes.

Opening

- **Call to Order:** Cassia Peeler called the meeting to order at 4:00 p.m.
- **Quorum:** A quorum was present, and the board proceeded with the meeting.

Approval of Previous Meeting Minutes

- **Presentation:** The minutes from the May 11 meeting were presented by Cassia Peeler for board review and approval.
- **Motion:** Dr. Matthew Davies moved to approve the May 11 meeting minutes as presented.
- **Second:** Anne Spencer seconded the motion.
- **Vote:** The motion passed unanimously.

This meeting may be recorded for the purpose of preparing accurate minutes. Meeting materials, minutes, and related records will be maintained in accordance with applicable public meeting, records, and charter school governance requirements. Board members are expected to disclose actual or potential conflicts of interest related to agenda items.

Utah OPMA requires at least 24 hours’ public notice for public-body meetings, including agenda, date, time, and place; it also requires written minutes and recordings for open meetings, with timelines for making pending/approved minutes and recordings available. Also, closed meetings have specific limits: actions like approving rules, contracts, or appointments cannot happen in closed session, and votes generally cannot be taken there except to end the closed portion and return to open meeting.

Agenda prepared by Cassia Peeler on Monday June 8, 2026. Posted to PFAL website/public notice location on TBD . Meeting recording and Otter transcript, if used, will be linked after the meeting. Approved minutes will be posted pending board approval.

Board Background Information Sheets and Officer Roles

- **Presentation:** Cassia Peeler presented the board background information sheet for board members to complete.
- **Discussion:** Dr. Matthew Davies asked for clarification regarding his current role on the board and the current board structure. Cassia Peeler explained that the board is currently operating as a four-person board, with a three-person majority required for approval.
- **Officer Roles:** Cassia Peeler reported that Marion Gladbach completed her board background sheet in a separate meeting and volunteered to serve as Board Chair. Matthew Jordan completed his board background sheet and volunteered to serve as Vice Chair. Rebecca Turpin will complete her form at home and volunteered to serve as Treasurer. Dr. Matthew Davies will complete his form electronically and volunteered to serve as Secretary.
- **Motion:** Anne Spencer moved to accept the completed and pending board background sheets and approve the proposed board officer positions as presented.
- **Second:** Dr. Matthew Davies seconded the motion.
- **Vote:** The motion passed unanimously.

Updated Proposal Review

- **Update:** Cassia Peeler shared the link to the updated proposal that will be submitted on June 30, including the updated appendix links for board review.
- **Action:** No formal action was taken on this item.

Recruitment and Community Outreach

- **Discussion:** The board discussed recruitment and student sign-up opportunities, including outreach at parks, doctors' offices, libraries, and other community locations.
- **Action:** No formal action was taken on this item.

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Upcoming Meeting Dates

- **Discussion:** The board discussed upcoming meeting dates in preparation for September 10 and September 11.
- **Next Meetings:** The next board meetings will be held virtually on July 11 at 4:00 p.m. and August 11 at 4:00 p.m. Meeting links will be posted on the school website.
- **Action:** No formal action was taken on this item.

Closing

- **Motion:** Matthew Jordan moved to adjourn the meeting.
- **Second:** Rebecca Turpin seconded the motion.
- **Vote:** The motion passed unanimously.
- **Adjournment:** The meeting was adjourned at 4:45 p.m.

Minutes Prepared By

- **Prepared By:** Cassia Peeler

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